AGENDA
Community Services Committee Regular Meeting
3:45 PM - Monday, February 10, 2020
Council Conference Room, 7th Floor, City Hall – 1055 S. Grady Way

1. Municipal Arts Commission Appointments
   a) AB - 2568 Mayor Pavone appoints the following individuals to the Renton Municipal Arts Commission: Ms. Christie Randolph for a term that expires on 12/31/2022, and Ms. Kiley Thornton for an unexpired term expiring on 12/31/2020.

2. Redefining Duties of the Arts Commission
   a) AB - 2556 Community & Economic Development Department recommends amending Renton Municipal Code (RMC) 2-8 in order to redefine the duties and responsibilities of the Municipal Arts Commission and the department, and to approve the commission's bylaws.

3. Emerging Issues in Community Services
SUBJECT/TITLE: Appointments to Renton Municipal Arts Commission: Randolph & Thornton

RECOMMENDED ACTION: Refer to Community Services Committee
DEPARTMENT: Executive Department
STAFF CONTACT: April Alexander, Executive Assistant
EXT.: 6520

FISCAL IMPACT SUMMARY:
None

SUMMARY OF ACTION:
Mayor Pavone appoints the following to the Renton Municipal Arts Commission:

Ms. Christie Randolph, for a term expiring 12/31/22
Ms. Kiley Thornton, for an unexpired term expiring 12/31/20

EXHIBITS:
A. Recommendation Memo
B. Thornton application
C. Randolph application

STAFF RECOMMENDATION:
Confirm Mayor Pavone's appointments of Ms. Randolph and Ms. Thornton to the Renton Municipal Arts Commission.
This memorandum is to recommend appointment of Kiley Thornton and Christie Randolph to the vacant Commission Positions on the Renton Municipal Arts Commission. If appointed, Kiley will fulfill the seat vacated by Adrienne LaFaye and her term of service will expire on December 31, 2020. Christie's term of service will expire on December 31, 2022.

Christie has a background in art, art design and interior design from Stanford University and the Art Institute of Pittsburgh. She is recently retired from 33 years of working in Information Technology at a local health care organization and is moving to Renton and eager to commit her time and energy to supporting the implementation of the Renton Arts and Culture Master Plan and getting more involved in civic duty. She is especially interested in assisting with efforts to utilize art as a tool to revitalize the historic downtown core.

Kiley is a long-time resident of Renton and is dedicated to making an impact in her community. She has a background in nonprofit management and years of experience with volunteer management, events and operations and fundraising. Kiley has demonstrated her commitment to service and her ability, and desire, to assist in the Arts Commission’s mission to promote civic engagement and extend art and cultural opportunities to Renton’s diverse community.

The Arts Commissioners were pleased with the dedication to service and the promotion of art and culture in Renton that both applicants demonstrated at previous meetings and in the interview process. They subsequently unanimously recommend the appointment of Christie and Kiley to the Arts Commission.
Application for Boards/Commissions/Committees 2019-10-30 12:54 PM(PST) was submitted by Guest on 10/30/2019 3:54:07 PM (GMT-08:00) Canada/Pacific

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Gender Mr.
Name Kiley Thornton
Address:
Email
Phone
AltPhone:
Resident Yes
Former Residence 1987-2004; 2006-2010; 2018-now
Education Background Master of Public Administration, University of Washington Bachelor of Arts, Policy Studies, Syracuse University My career is in nonprofit management, specifically working for member societies. I excel in project/program management, volunteer management, events and operations. I also have experience in adult education, credentialing, and some fundraising. I'm the Director of Professional Membership for the National Kidney Foundation. I've previously worked for the Washington State Bar Association, the International Association for the Study of Pain, Boys & Girls Clubs, and

Employer:
Community Activities

Currently, I sing with the Federal Way Chorale and other local choir. In the recent past, I volunteered with the ASPCA NYC & Prospect Park.

Renton has been my home for a long time, and it gives me a great sense of fulfillment when I make an impact in my community. I grew up in these schools, explored every neighborhood, spent time in nearly every park and green space. This city has so much to offer, and I want to lend my unique skill set and experience to advise community development efforts and to promote civic engagement.

Reason for applying

Day Meetings

Night Meetings

To view this form submission online, please follow the link below:

https://rentonwa.gov/form/one.aspx?objectId=16169221&contextId=9212967&returnto=submissions
Application for Boards/Commissions/Committees 2019-10-22 06:55 AM(PST) was submitted by Guest on 10/22/2019 9:55:37 AM (GMT-08:00) Canada/Pacific

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- **Gender**: Ms.
- **Name**: Christie Randolph
- **Address**: 
- **Email**: 
- **Phone**: 
- **AltPhone**: 
- **Resident**: Yes
- **ResidentSince**: beginning Nov 18, 2019
- **formerresidence**: 

- **EducationBackground**: 1978 Stanford University, Bachelor of Arts in Art/Design
  1979 Art Institute of Pittsburgh, Interior Design 1984
  Olympic College, Bremerton WA, Associate of Technical Arts in Information Systems
  
  I spent the past 33 years working in Information Technology at a local health care organization. I held various roles, starting out as a computer programmer and moving into the following roles: trainer, data analyst, business analyst, project manager, manager, and director. I spent my middle and high school years working as a sales clerk and merchandise organizer in our family business.
Employer: Retired in April 2019 from Kaiser Permanente Washington. Prior to that I was employed by Group Health Cooperative of Puget Sound which was acquired by Kaiser. I remained in my role as IT Director of Clinical Systems after the acquisition.

Community Activities
Current: Quilters Anonymous: make quilts for residents of nursing homes and distribute them annually at Christmas Seattle Unity Church: create altar flower arrangements monthly, member of a home group that meets regularly
Previous: multiple volunteer activities associated with my children's activities such as Brownie troop leader, annual spaghetti feed volunteer, etc. Set designer at the Bremerton Community Theater

Reason for Applying
Since retiring in April, I have been paying attention to what interests me and I've gotten excited about city government. My background in the business world and art make the Arts Commission especially appealing. In November I will be moving to Renton and want to make the City my own. I've spent my first 6 months of retirement traveling a lot and taking art classes at the Kirkland Arts Center. I'm now ready to commit time and energy to a new endeavor and when I found out about the vacancy on the Arts Commission I was thrilled. I want to help implement the Renton Arts and Culture Master Plan. I grew up in a small town with an active live theater and arts center. Renton feels like a bigger version of that small town. After living in Wallingford, Mt. Baker, Ballard, and Kirkland, I'm ready to bring whatever I can to build up the Arts in Renton. I'm especially interested in revitalizing the original downtown area, it feels so much like my home town. I would appreciate an opportunity to meet with people on the Arts Commission to hear their ideas and generate a few of my own.

Day Meetings
Night Meetings

To view this form submission online, please follow the link below:

https://rentonwa.gov/form/one.aspx?objectId=16144835&contextId=9212967&returnto=submissions
City Council Regular Meeting - 13 Jan 2020

SUBJECT/TITLE: Redefining Duties of the Arts Commission
RECOMMENDED ACTION: Refer to Community Services Committee
DEPARTMENT: Community & Economic Development Department
STAFF CONTACT: Jessie Kotarski, Senior Economic Development Specialist
EXT.: 7271

FISCAL IMPACT SUMMARY:
N/A

SUMMARY OF ACTION:
The proposed Ordinance 2102 updates Municipal Code Title 2, Chapter 8, to amend the duties of the Renton Municipal Arts Commission (RMAC) in order to align with current practice. This ordinance redefines the duties of the Arts Commission and the Economic Development Department related to the management of the City Art Collection. The Arts Commission will remain the stewards of the Collection, and responsibility of the inventory management will fall on the staff of the Economic Development Department. The ordinance also approves the Arts Commission bylaws, providing a deaccession policy referenced in the Municipal Code, but previously undefined.

EXHIBITS:
A. Ordinance
B. RMAC Bylaws

STAFF RECOMMENDATION:
It is the recommendation of staff, that the City Council approvethis ordinance amending Arts Commission regulations in Municipal Code Title 2, Chapter 8 redefining duties of the Arts Commission and Economic Development Department and approving the Arts Commission bylaws.
AN ORDINANCE OF THE CITY OF RENTON, WASHINGTON, AMENDING SUBSECTION 2-8-6.A OF THE RENTON MUNICIPAL CODE, BY REFINING DUTIES OF THE RENTON MUNICIPAL ARTS COMMISSION (THE "COMMISSION") AND THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT RELATED TO THE CITY ART COLLECTION, APPROVING COMMISSION BYLAWS, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, it is necessary to update RMC 2-8-6.A to refine the Commission’s responsibilities and duties related to the City Art Collection; and

WHEREAS, pursuant to RMC 2-8-4, the Commission's bylaws shall be approved by City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RENTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION I. All portions of the Renton Municipal Code in this ordinance not shown in strikethrough and underline edits remain in effect and unchanged.

SECTION II. Subsection 2-8-6.A of the Renton Municipal Code is amended as follows:

A. The Commission shall serve as steward of the City Art Collection ("Collection"). The Community and Economic Development Department may manage the Collection by maintaining an inventory of works. It is the responsibility of the Commission to manage the Collection by maintaining an accurate inventory of works. The Commission shall, on an annual basis, inspect the Collection in order to provide verification to the Mayor or designee and City Council of the location and condition of all works in the Collection.
ORDINANCE NO. ________

SECTION III. The Commission bylaws, attached hereto as Exhibit "A" and incorporated by this reference, are approved. A copy of the approved bylaws shall be on file with the City Clerk.

SECTION IV. Amendments to the Commission bylaws, and/or new Commission bylaws, may be approved by Council resolution.

SECTION V. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court or competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION VI. This ordinance shall be in full force and effect thirty (30) days after publication of a summary of this ordinance in the City’s official newspaper. The summary shall consist of this ordinance’s title.

PASSED BY THE CITY COUNCIL this ______ day of ____________________, 2020.

________________________
Jason A. Seth, City Clerk

APPROVED BY THE MAYOR this ______ day of ____________________, 2020.

________________________
Armondo Pavone, Mayor
ORDINANCE NO. __________

Approved as to form:

______________________________
Shane Moloney, City Attorney

Date of Publication: ______________

ORD:2102:12/19/19
ORDINANCE NO. ________

EXHIBIT “A”
RENTON MUNICIPAL ARTS COMMISSION
BYLAWS
Established consistent with Title II, Chapter 8, Code of General Ordinances, City of Renton

ARTICLE I
The name of the commission is the RENTON MUNICIPAL ARTS COMMISSION (the Commission).

ARTICLE II
The purpose of the Commission shall be as established in Renton Municipal Code (RMC) 2-8-2.

ARTICLE III
1. Membership on the Commission shall be as established in RMC 2-8-3.

2. In addition to the removal provisions in RMC 2-8-3.C, if any member has missed three or more consecutive meetings, and such absences are not excused or permitted by the Commission, the Commission may, by a two-thirds majority vote of the quorum, recommend to the Mayor that such member be relieved of office, and the resulting vacancy be filled as in the case of an original appointment.

ARTICLE IV – OFFICERS AND ELECTIONS
The officers of the Commission shall be as established in RMC 2-8-3.B, elected from the entire Commission, and such other officers as the Commission may select and appoint from time to time.

The officers of the Commission shall be elected annually by the members at the Commission’s first regular meeting in December of each year; term of office will begin on January 1. If the election of officers is not held at the December meeting, the election shall be held as soon thereafter as conveniently possible. Unless removed from the Commission, each officer shall serve until a successor has been duly elected. All officers shall be elected by a majority vote of the quorum.

ARTICLE V – DUTIES OF OFFICERS
1. The Chairman shall preside at all meetings and serve as an ex officio member of all committees. The Chairman may call special Commission and/or committee meetings. The Chairman shall appoint special committees and shall fill vacancies on said committees as they occur.

2. The Vice Chairman shall, in the absence of the Chairman, perform the duties and possess the powers of the Chairman, and, in addition, perform other duties assigned by the Chairman.

3. The Secretary shall conduct the general correspondence of the Commission.
**ARTICLE VI – MEETINGS**
Regular meetings of the Commission shall be held on the first Tuesday of each month. Meetings of the Commission shall be cancelled whenever the regular meeting day falls on a holiday and may be cancelled or changed by action of a majority of the quorum.

Special meetings of the members may be called by the Chairman, or Vice Chairman in absence of the Chairman, or by the Mayor with the concurrence of a majority of the City Council, or by written notice signed by not less than five members of the Commission, and, in each such case, at least three days’ prior notice shall be given thereof.

**ARTICLE VII – COMMITTEES**
The Commission may from time to time establish Committees to assist in the fulfillment of the Commission’s work, including without limitation, to (i) provide the Commission with readily available expertise regarding the policies and direction of the Commission, (ii) provide broad community participation in Commission activities, and (iii) examine issues brought before the Committee and make recommendations to the Commission.

Accountability of Committees to the Commission. All Committees shall be accountable to the Commission and shall have authority to make recommendations to the Commission on matters within the Committee’s area of responsibility. Only the Commission can take action binding the Commission; Committees are not so empowered.

Standing Committees. The Commission shall maintain the following standing Committees:
1. **Grants Committee.** The Committee shall consist of a minimum of three Commissioners. The Grants Committee shall be responsible for review and recommendation of funding requests received by the Commission. It shall review panel recommendations, program policy and implementation, and issues and recommendations for grantmaking.

2. **Nominating Committee.** The Committee shall consist of a minimum of two Commissioners. The Nominating Committee shall review qualifications and availability of Commissioners and make recommendations for officers, review nominating procedures, develop and participate in orientation sessions for new Commissioners, and make recommendations for public membership on ad hoc committees and subcommittees.

The Chairman shall be authorized to refer to one or more committees all matters falling within the scope of each of the standing committees, and the Commission may define and prescribe from time to time the functions and scope of each of the standing committees.

**ARTICLE VIII – QUORUM**
A majority of members appointed to the Commission (whether 13 or less) shall constitute a quorum for the transaction of business at any meeting.
**ARTICLE IX – ORDER OF BUSINESS**

At all regular and special meetings of the Commission, the order of business shall be as follows unless otherwise determined by the Chairman with the concurrence of a majority of the quorum:

1. Approval of minutes of previous meeting and other unapproved minutes  
2. Correspondence  
3. Committee reports (standing and special)  
4. Old business  
5. New business  
6. Announcements  
7. Adjournment

On all questions of parliamentary procedure not covered in these Bylaws, Robert’s Rules of Order, as amended, shall prevail.

**ARTICLE X – VOTING**

Each member of the Commission shall be entitled to one vote, but no proxy shall be allowed.

**ARTICLE XI - DEACCESSION POLICIES AND PROCEDURE**

1. Pursuant to RMC 2-8-6.G, the Commission may occasionally find it necessary to deaccession work or works from the City Art Collection.  
2. After due consideration, the Commission can find that deaccession is appropriate, in cases that meet one or more of the following criteria:  
   a. The artwork has been abandoned.  
   b. The Commission finds the artwork to be fraudulent or inauthentic;  
   c. The artwork possesses substantial demonstrated faults in original design or workmanship;  
   d. The current condition of the artwork presents a public or environmental hazard and repair/restoration is not feasible due to physical conditions and/or the expense would be disproportionate to the value of the artwork;  
   e. The building housing the artwork or other architectural support system for the artwork is slated for demolition and relocation is not feasible;  
   f. The artwork encumbers the use of public property; and/or  
   g. Public use and/or ownership of the site where the artwork is located has changed or will change, rendering the artwork incompatible with the site.

3. If the Commission finds that deaccession is appropriate, it shall seek opinions on the disposition of the subject artwork from the artist community and general public.

4. If the Commission wishes to proceed with a recommendation that the City Council deaccession one or more pieces of artwork, the Commission shall prepare and deliver to the City Council a recommendation that includes the following:  
   a. The Commission’s findings on the appropriateness of deaccessioning the artwork;  
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consideration of whether the artwork should be returned to its artist or his/her/its/their heirs, successors, or assigns, or in the case of donations, to the donor or his/her/its/their heirs, successors, or assigns.

**ARTICLE XII – AMENDMENTS**

These Bylaws may be amended or repealed and new Bylaws may be adopted at any regular meeting of the Commission by a majority vote of the membership, provided such changes are submitted to all members in writing at least seven days prior to such meeting. A special meeting may be called for such purposes.

All amendments to the Bylaws adopted by the Commission shall be provided in writing to the office of the Mayor and City Council for their approval. Such Bylaws shall not be in full force and effect until approved by the City Council.

**THE RENTON MUNICIPAL ARTS COMMISSION CERTIFIES THAT THE ABOVE AND FOREGOING VERSION OF ITS BYLAWS WERE DULY ADOPTED BY THE MEMBERS OF SAID COMMISSION ON THE ___ DAY OF ________, _____, AFTER APPROVAL BY THE RENTON CITY COUNCIL.**
CITY OF RENTON
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BYLAWS

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THE ___ DAY OF ________, _____, AFTER APPROVAL BY THE RENTON CITY COUNCIL.**